

EXECUTIVE SECRETARIAT

ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA				
14	D/PAO				
15	D/PERS				
16	D/Ex Staff				
17	D/OMS		X		
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SUSPENSE

13 Dec 88

Date

Remarks

STAT

ER 88-4437X

Executive Secretary

9 Dec 88

Date

3637 (10-81)

EXECUTIVE SECRETARIAT

ROUTING SLIP

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SUSPENSE		13 Dec 88 Date			

Remarks

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Executive Secretary

9 Dec 88

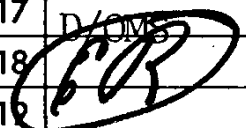
Date

3637 (10-81)

EXECUTIVE SECRETARIAT

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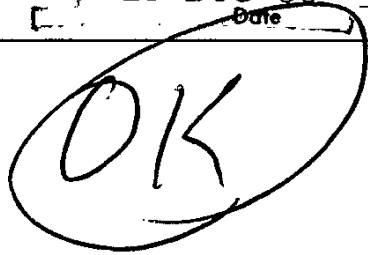
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SUSPENSE

13 Dec 88

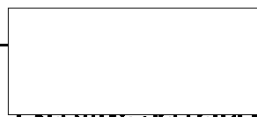
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Remarks



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Date

3637 (10-81)



*Metropolitan Washington
Federal Safety
And Health Council*

P.O. Box 44129, Washington, DC 20026

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December 05, 1988

Per OMS/Safety/15 Dec 88,

The Honorable William H. Webster
Director
Central Intelligence Agency
Washington, DC 20505

[redacted] and
OMS Ex Off [redacted] will attend
and accept award.

Honorable William H. Webster:

The Metropolitan Washington Federal Safety and Health Council appreciates the support that the Central Intelligence Agency has given the council during the 1988 Program Year. Largely because of your agency's outstanding support and the support of other federal agencies throughout the Metropolitan Washington area, our council continues to be very successful. As a result of the support and assistance it receives from the departments and agencies it serves, the Metropolitan Washington Federal Safety and Health Council continues to successfully meet the mandates of the Occupational Safety and Health Administration's Basic Program Elements for Federal Employees Occupational Safety and Health Programs. For four of the last six years, the Federal Advisory Council On Occupational Safety and Health (FACOSH) has judged our Council to be either number one or number two in its category and has presented the Council a major Achievement Award in recognition of these outstanding accomplishments for each of these four years.

The Metropolitan Washington Federal Safety and Health Council would like to recognize the agencies that have helped it achieve the success it now enjoys. To accomplish this, the Council is sponsoring its Fifth Annual Awards Program on December 15, 1988. The Central Intelligence Agency has been designated to receive an award during the Awards Ceremony that will be held during this program. The Council is presenting this award to your agency for the outstanding support and assistance it rendered the council during the 1988 Program Year.



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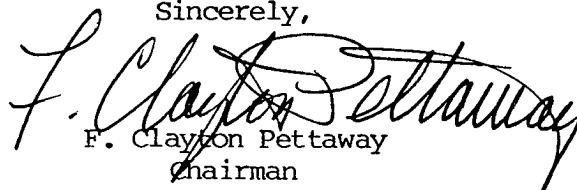
The Fifth Annual Awards Program and Ceremony will be held in the Office of Personnel Management's Ground Floor Auditorium at 1900 "E" Street, NW, Washington, DC. The Keynote Speaker for the Awards Program will be Ms. Linda R. Anku, Regional Administrator, Occupational Safety and Health Administration, United States Department of Labor, Region III. The awards will be presented by Mrs. Janet Williams, Deputy Under Secretary, Occupational Safety and Health Administration, United States Department of Labor. Registration for guests and award recipients will be held from 9:30 a.m. to 9:45 a.m. and the program will begin promptly at 9:45 a.m. and will last for approximately one hour and fifteen minutes. Refreshments will be served during the registration period.

In an effort to demonstrate that Senior Federal Managers are supportive of the federal government's Occupational Safety and Health Program as well as the work that our Council is doing to support this program, the Council would like to have senior agency level managers attend and participate in the Fifth Annual Awards Program and Ceremony. To accomplish this, the Council would like for your Designated Agency Safety and Health Official (DASHO) and your Agency Safety and Health Management Official to attend the awards program to accept your agency's award.

We would appreciate it if your office could let us know in advance who will be attending our awards program to represent your agency and to accept your agency's award. In order to complete the final arrangements for the program, we will need the name and title of the management official that will be accepting your agency's award and the name and title of each management official that will be accompanying him or her. We would appreciate having this information by Tuesday, December 13, 1988. My office address is on the letterhead above; however, to save time, the requested information may be transmitted telephonically; my telephone number is 287-4029.

Once again, The Metropolitan Washington Federal Safety and Health Council appreciates the support and assistance the Central Intelligence Agency rendered the Council during the 1988 Program Year and we look forward to seeing your agency's representative(s) at our Fifth Annual Awards Program on Thursday, December 15, 1988.

Sincerely,



F. Clayton Pettaway
Chairman

cc: Mr. Gary Foster